



Important instructions to presenters in poster sessions

Congratulations! Your poster has been accepted for presentation at the forthcoming Anniversary Congress of the European Association of Urology in Barcelona, 16-20 April 2010.

Short explanation of poster sessions

The poster session will start with a poster viewing of 30 minutes (if there are 16 posters in a session the poster viewing time will be 25 minutes). Subsequently all will sit down and the chairs will ask the first poster presenter to come to the stage. Poster presenters will be called to the stage according to their order in the programme book. Poster presenters will have 1 minute to present 1-3 slides. The remaining 3 minutes presenters will answer questions of the chairs and the audience.

Format of a Poster Session

1. Poster viewing; presenter should remain near poster (25 minutes)
2. Introduction of the first speaker by the chairmen (name, affiliation and title)
3. The presenter will have 1 minute to present 1-3 slide(s) with the key points of the abstract
4. Questions and interactive discussion with the audience during which the poster will be projected. (3 min per poster)
5. Conclusion by chairmen

The quality of the congress is extremely dependent on the calibre of the presenters and their posters. The EAU Scientific Congress Office would like to remind you of a few key points:

PowerPoint slides

Poster presenters are requested to send 1-3 PowerPoint slides with the key points of the poster in advance to the Congress Office.

Poster PDF

You are also requested to send a PDF of your poster in advance to the Congress Office.

Slides and poster pdf should be uploaded through the faculty website
<http://faculty.uroweb.org/>

The deadline for submitting your slides and poster PDF is **1 March 2010**. It is vital that you adhere to this deadline to allow sufficient time for the chairs to prepare for the sessions and to eliminate any unnecessary delays at the Speaker Service Centre.

During and after the EAU Congress the slides and poster can be viewed in the EAU Poster Gallery which will be available online at: www.eaubarcelona2010.org

PosterSessionOnline service

You can create your poster through the PosterSessionsOnline Service, which you can find at <http://www.eaubarcelona2010.org> under the abstract submission header and through the faculty website <http://faculty.uroweb.org>.

The PosterOnline Service will print your poster which you can collect during the Barcelona Congress (price per poster € 75 excl. 19% VAT). This way you do not need to bring your poster to Barcelona!

Complete the Conflict of Interest form

From 1 January 2008 it is obligatory that all speakers/presenting authors involved in EAU activities complete a Conflict of Interest Form. The form is available online through the EAU Faculty webpage. If you have already completed a COI form you are requested to update this regularly.

The EAU Scientific Congress Office requests that you declare any relevant links to the industry in relation to your presentation or other conflicts of interests at the beginning of your presentation.

POSTERS

Instructions

You do need to bring your own poster, except when having ordered one through the PosterSessionOnline Service.

Date, time and place of all poster sessions are listed in the programme book and at the Barcelona Congress website (<http://www.eaubarcelona2010.org/nc/scientific-programme/>). Please mount your poster on the board assigned to you 15 minutes prior to the start of the session. Your poster should be removed immediately at the end of the session. An abstract presenter must attend the whole session in which he/she is scheduled.

Make your poster visually interesting, but not over-elaborate

- Your poster should follow an easy to understand format i.e. abstract methods, results and conclusions
- You will be responsible for mounting your poster on the assigned poster board in the session rooms 15 min. prior to the start of the session.
- Ensure that your poster complies with the instructions to maximise legibility during projection.
- Please check the more detailed instructions below

Equipment supplied

- Poster boards with a maximum height of 97cm and a width of 1.47m
- Pushpins; please leave the pushpins on the board at the conclusion of your session

DO's

- DO indicate at the top of your poster the abstract number, title of the presentation and its authors and institutions. The lettering for this sign should be at least 2.5cm high
- DO use block lettering (at least 1.25cm high) for other portions of your presentation to add emphasis and readability
- Keep illustrative material simple by using charts, graphs, drawings and pictures. Keep in mind that your illustrations must be read from a distance of about 1–1.5m or more.
- DO use matte (silk) finish for photographs as this will help diminish glare
- DO make posters as self-explanatory as possible
- DO provide descriptive handouts if useful to attendees

DONT'S

- DO NOT mount abstracts on heavy board, thus avoiding hanging problems
- DO NOT use projection equipment (projectors are not supplied)
- DO NOT write or paint on the poster board as background for your poster (someone will be using the poster board after you)

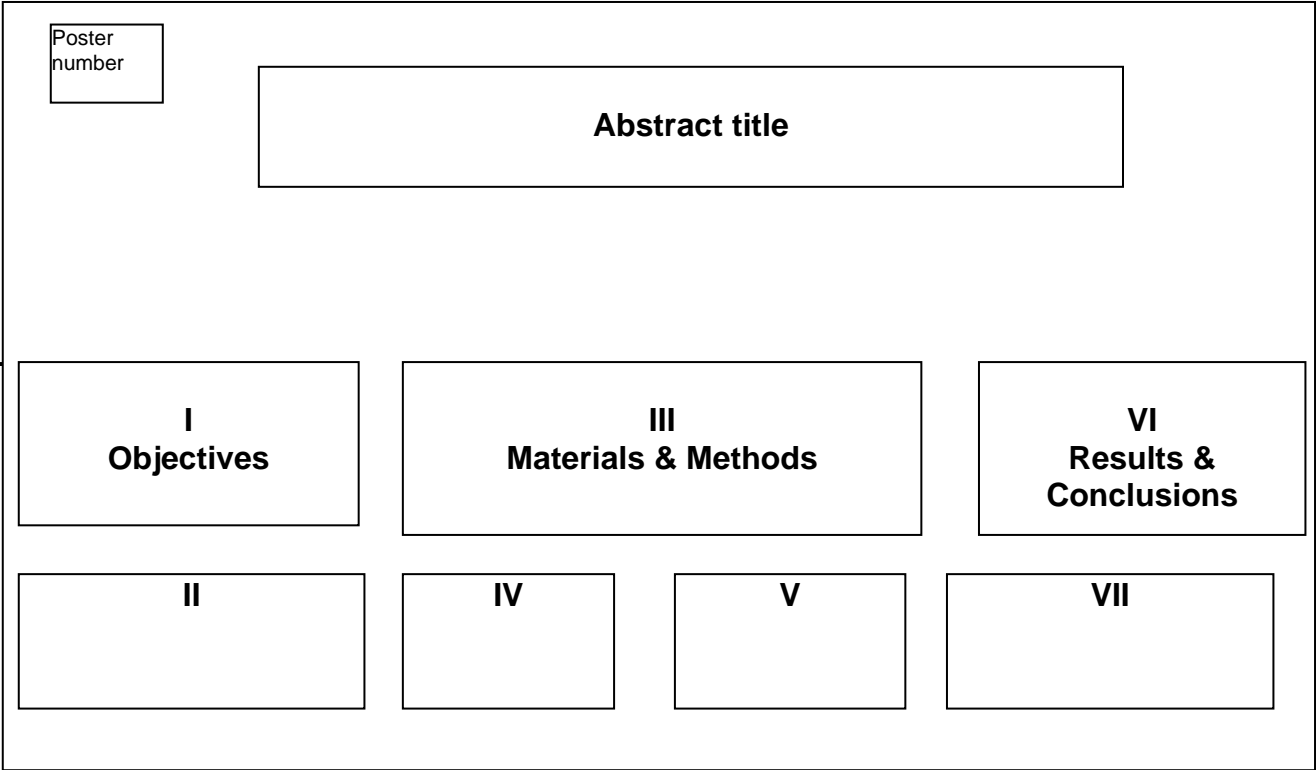
Suggestions for the construction of a poster

Some colour combinations that provide better contrast are:

- black on yellow
- black on orange
- green on white
- red on white
- white on black

Poster example

97 cm.



1.47m