



POSTER PREPARATION AND SUBMISSION INSTRUCTIONS:

Introduction: PosterSessionOnline is an official EAU service. Please submit your finished poster in PowerPoint format, choosing either:

- Print & Display (75 euros + VAT) to have your poster printed and delivered to Barcelona;
- or Display Online Only (free) if you wish to print it yourself.

The Print & Display service quality-checks, prints, packs and delivers your poster to the congress venue. Collect it on-site on the morning of your presentation. It will also be published online on the EAU Virtual Poster Gallery. Display Online Only publishes your poster on the official EAU Virtual Poster Gallery (you must print and bring your own poster).

Instructions for preparation of the poster:

1. Prepare the poster in PowerPoint format, 1 slide only, with the page set up to 135 x 90cm landscape (horizontal), less than 2 MB and save it;
2. Click on the **SUBMISSION LINK**, then select UPLOAD POSTER, then Print & Display or Display Online Only;
3. Enter the first author's surname, LOAD your poster details, then fill in the form, attaching the poster.
4. You will receive an email confirmation;
5. Collect your poster in Barcelona on the day of your presentation.

The deadline for submitting a poster via PosterSessionOnline is 5th April at midnight Central European Time. Please note, if you submit your poster via PosterSessionOnline, you DO NOT need to send a PDF to EAU as well.

How the system works:

- **[How does PosterSessionOnline work?](#)**
- **[How to submit my poster](#)**

Poster design courses:

- **[Build a poster with PowerPoint starting from zero](#)**
- Build a poster using pre-designed templates **[Lesson 1](#)** **[Lesson 2](#)**
- **[How to reduce your file size to < 2 MB](#)**

Printing quality information:

Production is on photographic-quality paper of 200 g/m², using 4-colour digital printing. Six separate checks are implemented to ensure a perfect, error-free poster. If you have any doubts about quality, we will reprint your poster on-site.

Helpline:

Telephone (personal not automated) and email support will be available 9:00 – 17:30 (Central European Time) Mon-Fri in English, Spanish and French, with German and Italian on request - **<CONTACT LINK>**

Good luck!